

## Welcome to SSC Co-op On-Going Registration!

To register your child for the 2018-19 school year, please use one of the options below and pay a **\$85 non-refundable registration fee**. Space is on a first come, first served basis during On-Going registration. Please check to see that the classes you are interested in have available spots by contacting our Registration Team, specifically Jennifer Schill at [inquiries.scccp@gmail.com](mailto:inquiries.scccp@gmail.com) or calling 206-773-8066.

### On-Going Registration:

To register and pay online -

- Go to [SSC Co-op Preschool's Online On-Going Registration Form](#)
- Fill out completely and submit, you will receive an automatic confirmation email that we received your registration.
- At the end of the form, you may choose to pay online and you will be redirected to Paypal. There is a fee of \$3.00 to pay online.

To register online and pay by mail –

- Go to [SSC Co-op Preschool's Online On-Going Registration Form](#)
- Fill out completely and submit, you will receive an automatic confirmation email that we received your registration.
- Make your check out to “SSC Preschool Registration”
- Mail to: SSC Co-op Registration, 4742 42nd Ave SW #194, Seattle, WA 98116
- You may mail your check to the PO Box.
- OR drop off your check at the PO Box.
  - \*If you and your child do not share a last name, be sure to note your child's name.

To register and pay by mail –

- Download and print a copy of the On-Going Registration Form on our [website](#) or receive by email.
- Fill out the form completely
- Mail to: SSC Co-op Registration, 4742 42nd Ave SW #194, Seattle, WA 98116.
- OR
- Drop off at UPS Mail Store at the above address, be sure to place your registration (and fee) in an envelope and address it.

**Confirmations - There are 2 different types, one is a confirmation of receiving your registration and the other is a confirmation of placement in a class:**

**Confirmation of receipt of registration** - If filling out an online form, there is an automatic confirmation email sent immediately. This is not a receipt of payment.

**Confirmation of placement** - Placement in a class will be processed as soon as possible, often 1-2 business days. You will receive an email, which will be sent from [sscc.coop.register@gmail.com](mailto:sscc.coop.register@gmail.com), and sometimes land in a spam/junk folder, please check there first if you haven't received an email. You may always email Fiona at [sscc.coop.register@gmail.com](mailto:sscc.coop.register@gmail.com) for information or to check on your registration.

**Fiona Preedy, Registration Co-Chair**

[sscc.coop.register@gmail.com](mailto:sscc.coop.register@gmail.com)

SSC Co-op Registration, 4742 42nd Ave SW #192

**Jen Schill, Registration Co-Chair**

[inquiries.scccp@gmail.com](mailto:inquiries.scccp@gmail.com)

206.773.8066